



Thursday, October 17, 2013
9:30 a.m. – 11:30 a.m.
State Capitol, Room 325
Honolulu, Hawaii

MINUTES

Member Attendees: Chairperson Marian Tsuji, Carl Hinson, Arun Savara, Wayne Higaki, Leslie Wilkins, Steve Lupkes, Sunshine Topping, Connie Mitchell, Michael Ing (for Governor Neil Abercrombie), Roland Prieto (for Mayor Alan Arakawa), Ka'eo Bradford (for Mayor Bernard Carvalho), Dwight Takamine, Wayne Thom (for Director Richard Lim), John Vannatta (for Superintendent Kathryn Matayoshi), Catherine Scardino (for Director Patricia McManaman), Scott Murakami (for University President David Lassner), Marilyn Matsunaga (for Oahu Workforce Investment Board [OWIB] Chair James Tollefson);
Absent Members: Tony Saguibo, Harold McDermott, Vicki Gaynor, Paul Richards, Robert Martin, Nani Medeiros, Jeffrey Piontek, Clayton Hee, Jill Tokuda, Ryan Yamane

Guest Speaker: Kathryn Matayoshi, Department of Education (DOE) Superintendent

Guest Attendees: Susan Akiyama (Hawaii County Office of Housing and Community Development); Charmaine Shigemura (for Mayor William Kenoi); Rolanse Crisafulli (City & County WorkHawaii); Donalyn Dela Cruz (Department of Education); Audrey Hidano (Department of Labor and Industrial Relations (DLIR)); Erika Lacro (Honolulu Community College); Yvonne Lau (Governor's Office); Allison Lum (City & County OWIB); Albert Perez (Department of Human Services (DHS) Vocational Rehabilitation); Raymond Welch (Pacific Education Center).

WDD/WDC Staff: Elaine Young (Acting WDC Executive Director), Carol Kanayama, Cynthia Nakamura, Linda Sakamoto, Maricar Pilotin-Freitas.

I. Call to Order Chair Marion Tsuji

Meeting was called to order at 9:46 a.m. A quorum of members was present.

A. **Introductions:** Individuals in the room identified themselves.

B. **Approval of Agenda:** A revision to the agenda was requested.

II. New Business All

A. **Motion:** Approval of June 6, 2013 WDC meeting minutes.
MOTION PASSED

B. **Presentation**.....Ms. Erika Lacro, Chancellor, Honolulu Community College

Internship Opportunities at the Community Colleges:

1. Every Hawaii community college has internship programs. Participation is required of all students. An example given was the 200 Occupational Safety and Health Administration (OSHA)-related programs available throughout the state.
 2. The United States Department of Labor (USDOL) Trade Adjustment Assistance Community College and Career Training (TAACCCT) or “C3T” grants target laid-off workers whose skills need retooling. Elaine Young explained that the goal is to train 6,000, including First-to-Work and Supplemental Nutrition Assistance Program participants with Round 1 funds. It has taken time to establish systems to bring in participants and track them. Recently a grant modification was submitted to allow a storefront approach to short-term training:
 - a. University of Hawaii Maui College already has a C3T counselor going to the local One-Stop Center. Plans are to begin short-term training at the Wailuku Center next month.
 - b. Oahu’s Dillingham Center has different model.
 - c. Eight Hawaii Community College instructors will teach at the Hilo One-Stop.
 3. DLIR Director Dwight Takamine acknowledged Ms. Lacro as the lead in securing grants from the USDOL Employment Training Administration (ETA) with help from ETA Region 6 Administrator, Virginia Hamilton. Awards in addition to the \$26 million Round 1 C3T grant include a \$12.6 million Round 2 C3T award to Maui.
 4. More than 1,300 interns trained.
 5. In total, 45 new degrees and certificates will be established, a huge accomplishment.
 6. Another exciting development is DOE’s *Jump Start* program that has high school students taking college courses.
 7. WDC member Carl Hinson expressed his firm support for internships, specifically mentioning the 75 with *Hawaii Pacific Health* which include teaching students soft skills.
 8. When WDC member Sunshine Topping inquired about what the private sector can do, she was asked to suggest needed courses through the Policy Planning Work Groups (PPWGs). PPWGs help to identify curriculum needs and validate every program created within the realm of the group’s expertise. Ms. Lacro also recommended that students be encouraged to complete school. Eight percent (8%) of jobs require a post-secondary degree.
 9. The Round 3 Hospitality grant application failed due to lack of employer commitments to hire interns into hospitality jobs. The federal critique of the reasons for our failure is needed.
- C. Presentation.....Ms. Kathryn Matayoshi, Superintendent, Department of Education

Coordination and Integration of Education with Workforce Development

1. Student strategic plans facilitate “personal transition” that expands horizons and explores career options so they can map out their high school years and prepare for community college.
2. The business community can help provide career shadowing opportunities. Many youth don’t know what’s out there. More employer contacts are needed to create relevant curriculum.

3. Students need to know the basic requirements so they don't need remediation after high school.
4. Highlighted DOE initiatives:
 - a. *Early College* at Waipahu High School has kids taking university courses such as English 100. By senior year these students have a year of college and are very motivated.
 - b. *Castle Redesign* partnered teachers with business.
5. 53% of college graduates leave with a lot of debt but are unemployed. Law school applications dropped by 30%. Certificates must matter. Families and communities must teach morals and ethics.
6. Technology users across industries are needed. Steve Lupkes: teachers must get into the community, cut the bureaucracy.
7. Superintendent Matayoshi said there should be a systematic process for partnering. Assemble a checklist, have a memorandum of understanding approved by the attorney general. Determine what the community wants. For example, Kauai brought business together to identify needs and the Waianae community focused on family literacy.
8. Ms. Topping shared that Hawaiian Airlines went through the Business Roundtable to create a one week shadowing program of various jobs for 5 to 7 teachers per year.
9. Director Takamine observed we have a lot of catching-up to do when compared to other industrialized nations.
10. Wayne Thom asserted that some programs should move to the high school level because many Hawaii kids don't go to college.
11. Superintendent Matayoshi noted that it's expensive to have Technical Education teachers plus Industry Experts. Technical Ed. Teachers are no longer certified at UH Manoa but fortunately, community colleges now certify them.
12. Wayne Higaki stated that the astronomy industry is composed of 40% technology jobs and 60% scientific jobs. About 19% of this work can be done by individuals with a bachelor's or an associates' degree. Unfortunately almost half of those hired to fill these positions are from other states or countries while 25% of Big Island kids come from families living below the poverty level.
13. Superintendent Matayoshi emphasized building resources within the community, e.g., summer sciences labs, to expose kids to place-based (solar, geothermal) learning.
14. Marion Tsuji said that there is great stuff going on at the schools and community colleges and wondered how the private sector can help publicize this to which Steve Lupkus replied that local champions are needed.
15. Community coordinators are hired to focus on developing/implementing partnerships to help the schools. The principals can't—they are too busy.

16. When strong teachers/principals leave or retire their program dies.
17. Internship Coordinators are needed to do background checks and create packages for teachers and students. Director Takamine said Hawaii Occupational Safety and Health (HIOSH) Division can help. Chancellor Lacro promoted use of the community colleges because they already have internships.
18. Motion: Appoint Roland Prieto to the State Rehabilitation Council.
Motion made by Steve Lupkes, seconded by Leslie Wilkens
All in favor, none opposed. **MOTION PASSED**

D. Update of WIA PY12 Annual Report

Update by Linda Sakamoto:

1. The *draft* PY 2012 WIA Annual Performance **Narrative** Report was distributed for review by the Planning and Performance Committee at their September 11, 2013 meeting.
 - a. The due date for the **Narrative** Report was extended from October 1, 2013 to **NOVEMBER 15, 2013** to allow time for a response to new instructions that will put a greater emphasis on reporting accomplishments and achievement of strategic goals and activities as outlined in the State Plan. However, release of the revised guidance for the **Narrative** Report was delayed by the shutdown of the Federal government.
 - b. Due date for the PY 2012 WIA Annual **Data Tables** Report was not extended so it was submitted on September 30, 2013.
 - c. Local Areas examined their contributions within the context of the total report and made changes as necessary.
2. For those who wish to comment on its contents, the *draft* **Narrative** Report is posted on the WDC website.

III. Adjournment Chair Tsuji

Council adjourned at 11:28 a.m.